



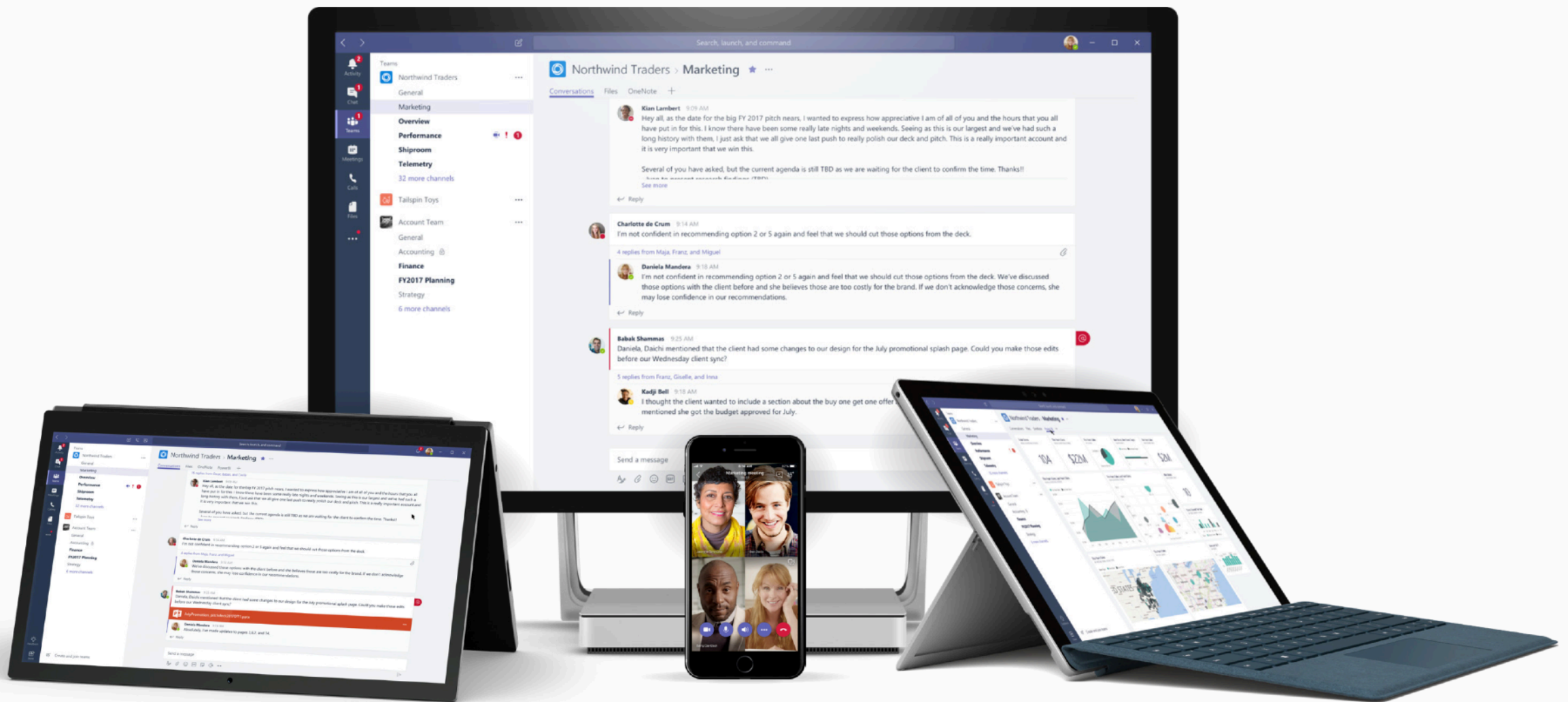
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Online Learning with AU SPARK
and Microsoft Teams

Download Microsoft Teams

Available on Windows, MacOS, iOS, and Android
via aka.ms/MicrosoftTeams



Download on the
App Store



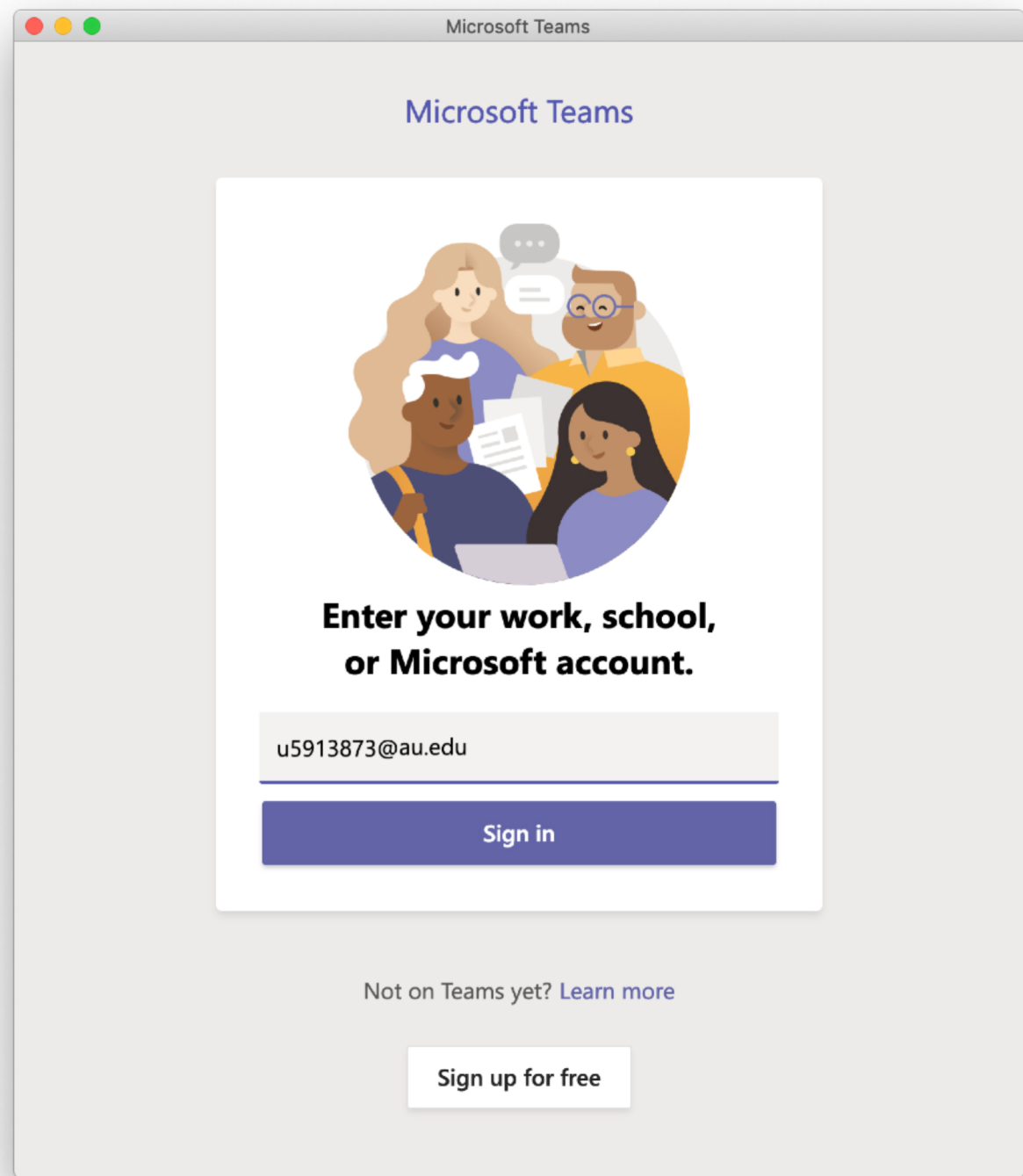
GET IT ON
Google Play

2 Sign In to Microsoft Teams



Sign in with AU's Microsoft account (@au.edu)
e.g. u5913873@au.edu

**confirm that you have signed in to Microsoft Teams before proceeding*



u5913873@au.edu

Enter password

.....

[Forgot my password](#)

[Sign in with another account](#)

Sign in

3 Open Class Group



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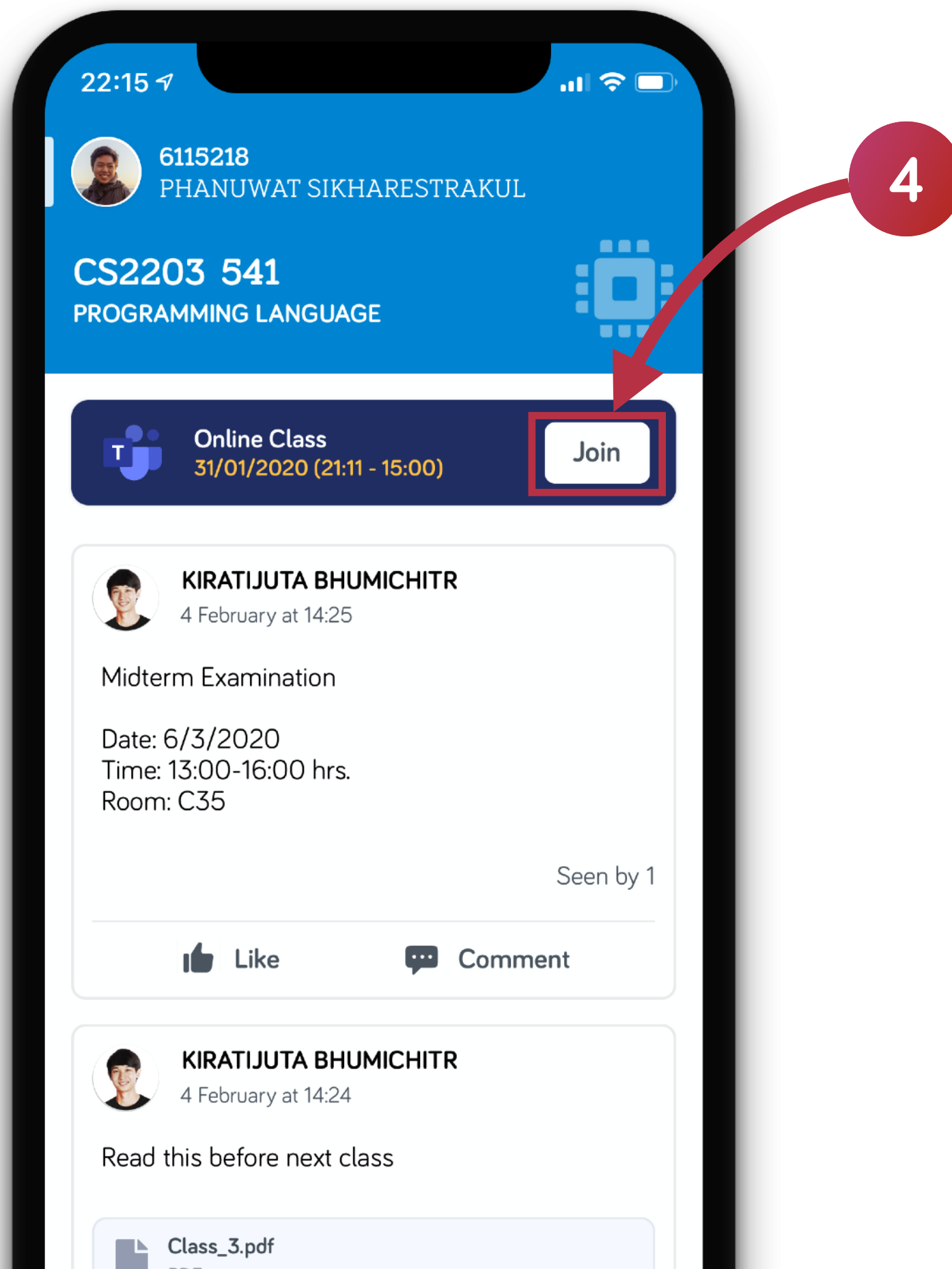


4 Join an Online Meeting with Microsoft Teams



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Select the **Join** button, AU SPARK will redirect you to Microsoft Teams application, if you have not installed, it will redirect you to Microsoft Teams website instead



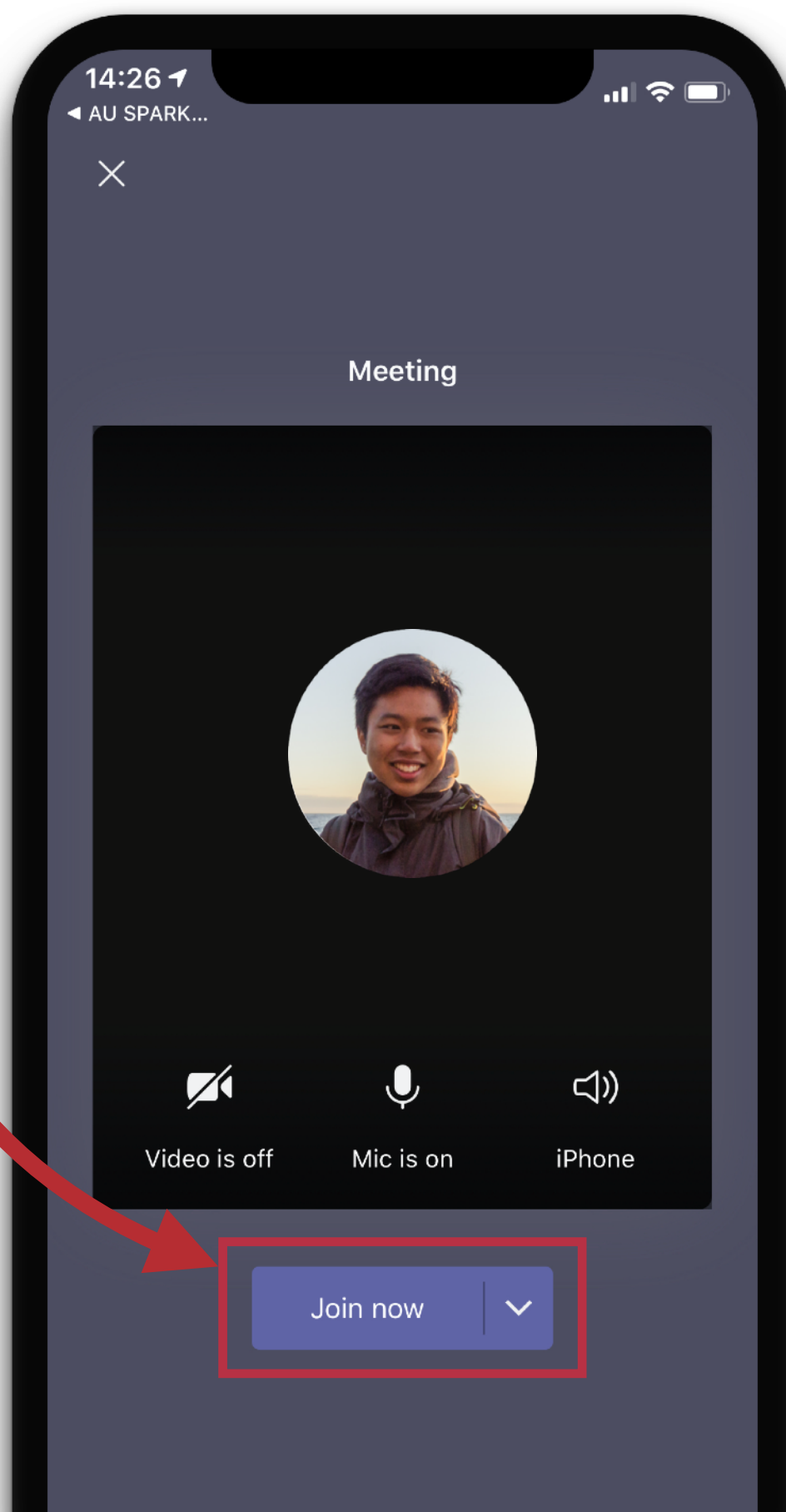
5 Microsoft Teams Online Meeting



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Click **Join now** to join the meeting

You can select whether to turn on the camera/
microphone on or off before clicking **Join now** button





If your instructor decide to teach online, you will be inform in advance in AU SPARK Class Group feature.
You will get a notification on your mobile phone whenever your instructor post a message

