

ANNOUNCEMENT

Scheduled Online Payment (SEMESTER 3/2017) for Undergraduate Students

The following groups of students can arrange payment during the indicated periods:

- **E-Payment Online and Bill Payment** : ***During May 1-6, 2018***

- **Payment of Tuition Fees by Credit Cards (to be done at the university's registration office only)**

Payment of tuition fee (for pre-registered courses) can be made through the following credit cards:

A: Visa Card, Master Card, JCB Card: Relevant service charge will be deducted.

B: For CGA Credit Card (with 0% interest rate): monthly partial payments/installments can be made up to 3 or 6 months with incurred 50 baht service charge for each payment.

Kindly contact office of the university registrar to arrange payment either at Hua Mak Campus or Suvarnabhumi Campus (*During May 1-6, 2018, Service Hours: 8.30 am – 4.00 pm*)

- **For students requiring clarification or assistance**

Students facing any difficulties regarding payment of tuition fee for any reasons, may contact the *following given direct contact numbers for clarification or assistance:*

- ✚ Students encountering problems about pre-registered courses;

Contact: 02-3004543-62 (Ext.3503) or 02-7232628

- ✚ Scholarship students (regarding any unclear financial aids/amounts)

Contact: 02-7232673 or 02-7232705

- ✚ Student lacking required documents: Diploma, Certificates, Transcripts, household registration forms; unable to proceed with payment,

Contact: 02-3004543-62 (Ext.3507) or 02-7232627

(During May 1-6, 2018, Service Hours: 8.30 am – 4.00 pm)

Remarks:

1. Students are strongly **discouraged** to pay in cash at the university. Students failing to make payment during the specified dates will be **forfeited** of their preregistered courses and they will have to choose courses again during the adding period.
2. The Registration Receipt will be sent directly to student's AU e-mail address (ex. U551xxxx@au.edu).
3. If required, original registration receipts can be collected at the office of the university registrar at both campuses **within one month after instruction begins.**
4. Steps for bill payment print out are available at www.registrar.au.edu/en/guide-book/